

ALTA SIERRA INTERMEDIATE LIBRARY POLICY AND PROCEDURES



Don't
make me
shush you!

- You may check out three books at a time for up to two weeks
- Students need a pass to come to the library during class time
- If a book is “lost” , you will be charged a replacement fee
- No food or drinks are allowed in the library
- You may print five black and white copies for free. Each copy after that is 5 cents per sheet.
- Color printing is .50 for half a page and \$1.00 for a full page. You will need to come to the circulation desk to print in color
- Phones are not allowed during the school day
- No playing games on the computers or random browsing on the Internet
- If you borrow supplies, return them when you are finished and clean the work area
- Show Bruin Pride by being respectful of others, the equipment and materials in the LMC, and the staff that cares about making the library a special place for you to enjoy
- KEEP CALM AND READ ON!!